

ARTICLE I. PURPOSE

The Advancement Committee (the “Committee”) of the Board of Trustees (the “Board”) seeks to ensure that philanthropic support for the School is wide, deep, and based on the School’s mission and goals.

ARTICLE II. MEMBERSHIP

The Board Chair annually appoints the Committee chair or co-chairs in consultation with the Executive Committee and the Board Chair annually appoints Committee members in consultation with the Committee chair. The Committee consists of two or more Trustees. The Board Chair may fill vacancies on the Committee and may remove a member from the Committee at any time without cause.

Any Trustee who is not a Committee member may attend meetings of the Committee in a non-voting capacity. Additionally, the Committee chair may invite non-Trustee participants to attend meetings of the Committee in a non-voting capacity.

ARTICLE III. AUTHORITY

The Committee is a committee of the Board established under Article V, Section 1 of the School’s Bylaws. The Committee has no expressed or implied power or authority to make resolutions, which power is expressly reserved to the Board.

ARTICLE IV. RESPONSIBILITIES

Section 1. Development Goals

Working with the School Advancement Office, the Committee supports the School’s development goals, including those regarding philanthropy and community engagement. The Committee monitors and adjusts, as appropriate, the implementation of development strategies, coordinating its activities and recommendations with any ongoing capital and/or endowment campaigns.

Section 2. Philanthropy

The Committee educates members of the School community about the strategic importance of philanthropy to achieving the School’s mission and sustainability. Committee members solicit gifts, assist with stewardship activities, participate in special events, and motivate and involve all Trustees and other volunteers in development activities.

Section 3. Reporting

The Committee will report its activities to the Board at least on a quarterly basis.

ARTICLE V. MEETINGS

The Committee will meet at least four times a year, on a frequency and schedule determined by the Committee chair. A majority of the Committee members shall constitute a quorum. The Committee chair will keep a copy of the Committee meeting minutes and forward a copy to the Board secretary.

ARTICLE VI. AMENDMENTS AND REVISIONS

The Committee will review its charter at least biannually and recommend any proposed changes to the Board.

ARTICLE I. PURPOSE

The Facilities and Campus Planning Committee (the “Committee”) of the Board of Trustees (the “Board”) seeks to ensure effective and efficient space utilization in support of the School’s mission, in well-maintained facilities on campuses that provide harmonious relationships between buildings, open spaces, and landscaping, as well as clear and safe vehicular and pedestrian circulation.

ARTICLE II. MEMBERSHIP

The Board Chair annually appoints the Committee chair or co-chairs in consultation with the Executive Committee and the Board Chair annually appoints Committee members in consultation with the Committee chair. The Committee consists of two or more Trustees. The Board Chair may fill vacancies on the Committee and may remove a member from the Committee at any time without cause.

Any Trustee who is not a Committee member may attend meetings of the Committee in a non-voting capacity. Additionally, the Committee chair may invite non-Trustee participants to attend meetings of the Committee in a non-voting capacity.

ARTICLE III. AUTHORITY

The Committee is a committee of the Board established under Article V, Section 1 of the School’s Bylaws. The Committee has no expressed or implied power or authority to make resolutions, which power is expressly reserved to the Board.

ARTICLE IV. RESPONSIBILITIES

Section 1. Planning

The Committee makes recommendations for Board approval on planning for the School’s buildings and grounds, and monitors implementation of the plan. Responsible stewardship of the environment is a factor in School facilities planning.

Section 2. Budgeting

The Committee engages with School staff and the Finance Committee to provide advice on capital project and operating budgets related to facilities requirements.

Section 3. Major Building Projects

The Committee provides general oversight of major building projects, including advising on meeting programmatic requirements, assessing merits of design solutions, advising on regulatory approval processes, and advising on contract procurements for design, management, and construction professionals. The Committee does not act as a project manager or as a facilities manager.

Section 4. Reporting

The Committee will report its activities to the Board at least on a quarterly basis.

ARTICLE V. MEETINGS

The Committee will meet at least four times a year, on a frequency and schedule determined by the Committee chair. A majority of the Committee members shall constitute a quorum. The Committee chair will keep a copy of the Committee meeting minutes and forward a copy to the Board secretary.

ARTICLE VI. AMENDMENTS AND REVISIONS

The Committee will review its charter at least biannually and recommend any proposed changes to the Board.

ARTICLE I. PURPOSE

The Finance Committee (the “Committee”) supports the Board of Trustees (the “Board”) in its oversight of the School’s finances, including helping to ensure that the School is appropriately resourced and that the School remains fiscally sustainable over the long-term.

ARTICLE II. MEMBERSHIP

The Board Chair annually appoints the Committee chair or co-chairs in consultation with the Executive Committee and the Board Chair annually appoints Committee members in consultation with the Committee chair. The Committee consists of two or more Trustees. The Board Chair may fill vacancies on the Committee and may remove a member from the Committee at any time without cause.

Any Trustee who is not a Committee member may attend meetings of the Committee in a non-voting capacity. Additionally, the Committee chair may invite non-Trustee participants to attend meetings of the Committee in a non-voting capacity.

ARTICLE III. AUTHORITY

The Committee is a committee of the Board established under Article V, Section 1 of the School’s Bylaws. The Committee has no expressed or implied power or authority to make resolutions, which power is expressly reserved to the Board.

ARTICLE IV. RESPONSIBILITIES

Section 1. Financial Oversight

The Committee helps finalize the budget for the upcoming school year, including recommending tuition levels; monitoring financial reporting for the current year, reviewing and approving variances to the budget as needed; and reviewing the findings of the School’s independent auditor.

Section 2. Financial Planning

The Committee shall guide the allocation of financial resources to support the School's mission and strategic objectives. The Committee collaborates on the School’s long-term financial planning and budgeting, oversees the benefits programs for School employees, reviews the School’s insurance policies, ensures that appropriate internal financial controls are in place, monitors the service of, and potential to refinance, any School debt, and reviews financing alternatives for major projects.

Section 3. Investment

The Committee has an Investment Subcommittee, which is tasked with developing an investment policy for the School’s endowment and other investable reserves, identifying an outside investment advisor to manage that portfolio, and ensuring that the ongoing performance of the portfolio is consistent with the stated investment goals. The Investment Subcommittee reports its activities to the Committee at least on a quarterly basis.

Section 4. Reporting

The Committee will report its activities to the Board at least on a quarterly basis.

ARTICLE V. MEETINGS

The Committee will meet at least four times a year, on a frequency and schedule determined by the Committee chair. A majority of the Committee members shall constitute a quorum. The Committee chair will keep a copy of the Committee meeting minutes and forward a copy to the Board secretary.

ARTICLE VI. AMENDMENTS AND REVISIONS

The Committee will review its charter at least biannually and recommend any proposed changes to the Board.

ARTICLE I. PURPOSE

The Governance Committee (the “Committee”) monitors the governance of the School and its Board of Trustees (the “Board”) and is responsible for Trustee nomination and education.

ARTICLE II. MEMBERSHIP

The Board Chair annually appoints the Committee chair or co-chairs in consultation with the Executive Committee and the Board Chair annually appoints Committee members in consultation with the Committee chair. The Committee consists of two or more Trustees. The Board Chair may fill vacancies on the Committee and may remove a member from the Committee at any time without cause.

Any Trustee who is not a Committee member may attend meetings of the Committee in a non-voting capacity. Additionally, the Committee chair may invite non-Trustee participants to attend meetings of the Committee in a non-voting capacity.

ARTICLE III. AUTHORITY

The Committee is a committee of the Board established under Article V, Section 1 of the School’s Bylaws. The Committee has no expressed or implied power or authority to make resolutions, which power is expressly reserved to the Board.

ARTICLE IV. RESPONSIBILITIES

Section 1. Governance

The Committee monitors governance issues and makes reports and recommendations to the Board thereon. As part of this process, the Committee periodically reviews the School’s Bylaws and other governing documents to ensure these are consistent with applicable laws and actual or desired practices. The Committee develops and reviews Board policies to guide effective oversight and thoughtful planning.

Section 2. Trustee and Officer Selection

The Committee identifies, cultivates and nominates new Trustees and Board-appointed officers consistent with the Board Composition Policy. The Committee ensures timely and compliant elections; recommends the retention and re-election of incumbent Trustees; and, if necessary, recommends the request for the resignation or removal of a Trustee.

Section 3. Trustee Orientation and Education

The Committee develops and conducts a course of orientation for all new Trustees. The Committee holds Board trainings throughout the year to ensure that all Trustees are kept up to date on governance best practices, developments at the School, and the skills necessary to ensure the thoughtful and strategic execution of their duties.

Section 4. Reporting

The Committee will report its activities to the Board at least on a quarterly basis.

ARTICLE V. MEETINGS

The Committee will meet at least four times a year, on a frequency and schedule determined by the Committee chair. A majority of the Committee members shall constitute a quorum. The Committee chair will keep a copy of the Committee meeting minutes and forward a copy to the Board secretary.

ARTICLE VI. AMENDMENTS AND REVISIONS

The Committee will review its charter at least biannually and recommend any proposed changes to the Board.